

Minutes of Fife & Kinross CTC Committee Meeting 14th November 2023

Barbara – Kirkcaldy

Meeting Opened 19.10

Welcome by Linda

Present

Andy B, Barbara M, Kate M, Ian N, Chris F, Jean W, Linda B, Kaye L

Apologies

Jim T

It was noted from the last meeting that Barbara M will need to reregister with Cycling UK and that Jean has updated her details with Cycling UK

Secretary

Nothing specific that needs to be mentioned at this meeting.

The gathering at Dunblane for the AGM went well and was very interesting, with the speeches being quite inspirational and the topics of different campaigns and activities for the future were also of interest.

Treasurer

Figure from last month at £1721.56 remains mostly unchanged the cheque for the Falkland Hall has been paid and Stuart Allen cheque for Hut also the monies in and out for the holiday at Larroch Farm House in September.

Ian has handed over the Treasurers position to Kate and will continue to give guidance if required. Ian to keep link to hut for the rates etc and will continue to liaise with Stuart.

An application for Kate to be a signatory on the cheques has been applied for and necessary forms signed ready for submission.

A letter was received from CHAS who we have supported in the past asking if we would consider them in future. Should our Ceilidh make a profit then it was decided excess would be donated to CHAS.

Registration

Registration Officer's Report (14 Nov 2024)

This report is more limited than hoped as I have currently lost all access to our group's Cycling UK internet pages, including the pages for club officials. Cycling UK have been contacted to try to resolve this.

Membership:

A Welcome email was sent out to new Cycling UK members in our area on 27th Sept. That went to 10 people. The reply address for member to follow up was sec.fifeandkinrossctc@gmail.com.

Has anyone received any responses?

I had intended to send another Welcome email later this month. However, as I'm unable to access the new members pages at present I don't even know if there are any.

GDPR:

I have attempted to review the information relating to GDPR and our use of group data. Cycling UK have revised their systems so that most membership data is now not accessible to groups. All formal communication from groups to members has to go via Cycling UK who route it appropriately.

Club generated data is still the responsibility of the group and its officers so must be treated in accordance with GDPR regulations.

Group Rides: If we were to organise group rides under the Cycling UK auspices then they expect data such as Name, contact details, emergency contact details and medical conditions to be gathered. If such data is gathered it should be destroyed once its purpose is fulfilled, I.E once the group has dispersed and there are no medical or accident follow-ups required.

We need to be clear that when we organise a group ride it is on an "own risk" basis and we are just riding together as friends. As such I'd expect that we are forgoing any group aspects of insurance liabilities covered by Cycling UK insurance.

Attendance Lists: The position of the list we gather of attendance at our rendezvous meetings is less clear. We only gather name and optionally point of origin. Both of which are generally common knowledge. The purpose of the list is simply to be able to look back in future and see the activity level within the group.

It's my feeling that since this information is generally public anyway there is no significant privacy issue in retaining it.

Recommendation: That new members attending should be advised of the purpose and retention policy of the attendance list and that being included and/or signing is entirely optional on their part. Also that existing members be reminded occasionally (annually?) of the lists purpose and retention policy.

It was suggested that Linda B should post on facebook before the next ride that it would be a good idea to carry contact details of next of kin/contacts.

Safeguarding

No new safeguarding issues were identified. It was noted that two members continue to have ill health and that it was good to keep in contact and include as much as possible.

Runs

The statistics show that attendance remains good.

It is getting more difficult to book tables at venues and some venues will be removed and new ones will be added due to popularity or just easier places to book.

Winter ride times will move to 12 Noon until clocks change in 2024.
Sunday Social rides will be suspended until March though we may still just suggest a meet up to anyone who fancies a ride together.

Barbara suggested a 70km ride to mark the 70th birthdays coming up in 2024 with the Pitlochry Etape suggested as a good route with the right distance either a drive and ride or perhaps a weekend.

Promotions

Linda not updated the site this month but intends to update the cover picture on the site this coming month.

Linda to e mail the group via Cycling Uk re the up coming Ceilidh.

Newsletter

Chris has this in progress.

Social

Bowling –

Suggested for Thursday or Friday evening 25th/26th January Jean to contact Nan to see if either evening available.

Ceilidh –

Kaye has 20 names so far. Hall £15/hr, Band £330.00 to be paid cash or BACS – the band are also promoting the evening.

Linda will be on door to take payment

Barbara will sell raffle tickets

Tea and coffee at the break

Helpers to arrive at 7pm to be ready for a 7.30 start.

Stand alone quiz - it was decided that this would possibly not be well attended and Kate to ask Ian M if he would be prepared to do a slide show on his trip to Iceland and this may then be a slide show and quiz.

Campaigns / Right to Ride

Jim has contacted local councillors and cycle groups re new routes and will update at next meeting.

Andy and Linda attended a Forum at Dunfermline which was regarding a 10 year plan for cycling in that area and a compilation of ideas and break down of requirements that could be presented to the council should they come with the necessary money asking for ideas.

Hut

No report

AOCB

Club tops – Chris to email Sarah Penny at Godfrey sport about opening an order window and the timeline for this to be open and supply. This would probably not be open until the New Year.

Archiving club documents and records carried forward.

Date for annual lunch 16th March 2024 at Louis Brown – Linda B to book

Date for AGM 20th April 2024 12.00 to 1400 Milton of Balgonie – Jean W to book

Venue next meeting – Andy B Dunfermline 7pm 6th February 2024

Meeting closed 20.38pm