






## CYCLING UK/TEESSIDE CTC

### ANNUAL GENERAL MEETING FOR 2023 THURSDAY 25<sup>th</sup> APRIL 2024

12.30pm at THE GOLDEN JUBILEE YARM TS15 9XN

1	<u>Apologies received:</u>	A Edwards
2	<u>Chair's welcome</u>	S Brock
3	<u>Minutes of AGM held on 27<sup>th</sup> April 2023</u>  Matters arising not already on the agenda	Attached (see below)
4	<u>Secretary's Annual Report</u>	Andy Edwards
5	<u>Treasurer's Annual Report (see attached)</u>   Cycling UK Teesside CTC Gp accounts su	Paul Dawson
6	<u>Other Officer's Annual Reports:</u>  A) <u>Written Membership</u>   Teesside CTC AGM 26-03-2024 Member:  Survey Report.pdf  B) <u>Verbal</u>	All
7	<u>Election of officers for 2024 2025 Recommendations by committee to the meeting</u> <i>* Officers that must be appointed under Cycling UK guidelines</i>	
	*Chair	Steve Brock
	*Secretary	Andy Edwards
	*Treasurer	Paul Dawson

	*Welfare Officer	Peter Thompspn
	Rides/ Events List	Terry deBourg
	Website	Peter Thompson
	Events organiser <i>Put on a couple of events a year</i>	Nomination needed
	Membership/Registrar	Steve Brock
	Publicity Officer	Nomination needed
	Talks officer	David Larkman
	Rights and Planning (Teesside)	Yvonne Ramage
	Election of Honorary Auditor for 2023/24	The Hodgsons
	<u>For information only</u> President elected to AGM 2025 <ul style="list-style-type: none"> <li>• Andy Wills</li> </ul>	
	<u>For information:</u> Ride Leaders notified to Cycling UK  <i>Ride Leaders can be appointed any time during the year after being nominated by 2 committee members</i>  <ul style="list-style-type: none"> <li>• B Turnbull</li> <li>• D Easby</li> <li>• J de Bourg</li> <li>• R Murphy</li> <li>• S Brock</li> <li>• E Bryson</li> <li>• M Greenshields</li> <li>• T deBourg</li> <li>• A Smith</li> <li>• A Kay</li> <li>• DC Bell (Hard riders)</li> <li>• A Edwards</li> </ul>	
8	<u>Any motions submitted by Members</u>  None received as of 12 <sup>th</sup> April 2024	Andy Edwards

9	<u>Any Other Business</u>  <u>To approve:</u> Appointment of person to lead on a combined 2025 Trivets and 100 <sup>th</sup> anniversary of Club  To authorise the design and purchase of new club kit including new logo to replace 2017 kit using club funds	
	<u>For info:</u> Programme for Summer 2024 attached	Andy Edwards
10	Close of meeting	
	<i>NB Only Cycling UK/Teesside members may vote on any motions but ALL cyclists welcome to attend</i>	

**FOR INFORMATION PROGRAMME MAY TO JULY 2024**

**NB Open to all Cyclists**

Sunday 12 <sup>th</sup> May 2024	<b>Coxwold Gathering and Church Service</b> Hall opens 12 noon Service 13.30 at St Michaels	Andy Edwards
Sunday 2 <sup>nd</sup> June 2024	<b>Gathering at Lake Gormire (Thirlby Village Hall) 12 noon</b> on £8 per person incl tea/coffee  Please let me know if you are coming by <b>Sunday 26th May</b> 2024 to avoid Food waste	Andy Edwards
Friday 21 – Sunday 23rd June 2024	<b>York Cycle Rally &amp; Festival</b> New this year Retro Bike show & Clarion CC Summer Meet	Yvonne Ramage

**CYCLING UK/TEESSIDE**  
**ANNUAL GENERAL MEETING TUESDAY 27<sup>th</sup> APRIL 2023**  
**GOLDEN JUBILEE PUB YARM TS15 9XN**  
**9 members in attendance**

No

**1 Apologies received:**

J Hartland; A Wills; D Easby; P Dawson; P Thompson; B Turnbull; M Blewett; J Williamson; B Caveny; C Wilkinson; M Garrett; M Greenshields; R D' Aubigne; G Russell; R Tough; Y Ramage

**2 Appointment of Chair for the meeting**

Janet deBourg (Chair) was standing down as Chair after 2 years due to other commitments. IT WAS PROPOSED by Brian Turnbull and seconded by Andy Edwards that Steve Brock be appointed as Chair of the meeting and Chair of the Club until AGM 2024

Janet was thanked very much for all the work she had done for the club.

**3 Minutes of AGM held 12<sup>th</sup> May 2022 (circulated with agenda)**

Approved

**4 Matters arising from the AGM 2022 not on agenda**

**Item14**

Rider and Participation document approved in 2018 will only continue as general guidance as Cycling UK were providing Ride Leader training that mostly but not always accord with the 2018 document and the active club membership remained in a weakened state which prevented its full implementation

**5 Officer's Annual reports**

Andy Edwards reported:

**Obituaries** on FB page for 3 riders who died and assisting 2 members families with disposal of cycling assets Thanks to Paul Dawson and Alf Smith. Sad occasions: family often unaware of their deceased's involvement and members advised to write their own brief obituaries as it is difficult to document what they gave achieved in the club given the passage of time.

**Seven Certificate of thanks** to non riding members for have done great work for club introduced. Thanks to Janet and Terry for the presentation to the members

**Club Equipment** at the Bowls club removed 27 Sept 2022 and held by Paul Dawson: offered to Cycle Talks organiser local charities but most v old and not reusable

**Club Trophies** were transferred on 21<sup>st</sup> September 2022 to Bryan Bevis in Guisborough by Andy Edwards and Alf Smith

**Fixed and Free** ex club hardcopy magazine it was recommended that 1990 to 2000 editions are scanned at club expense and are placed with the 2001 to 2018 editions on our website. This was agreed with details to be agreed by committee members

**Annual Xmas lunch** held at Crown Kirklevington in Dec 2022 and **Annual Lunch** held in Feb 2023 at Wainstones: many thanks to Janet deBourg for organising these successful events

**Ride leaders annual review:** 2 new and 2 left Thanks to all the Ride Leaders.

### **Appointments**

Steve Brock as membership officer:

David Larkman: Talks

Peter Thompson: Website and Safeguarding report

### **Rides**

Trivets July 2022 time consuming but great day out with nearly 80 Riders. Volunteers thanked for their input which made for a very successful event

50 in 4 Reliability ride in Feb 23 thanks to Dave Easby and Eric Bryson for ore ride and Robert Murphy as organiser

### **Coxwold Gathering and service**

100<sup>th</sup>service in 2026 and 100<sup>th</sup> anniversary in 2027

After several drafts a wording and outline design has been nearly agreed by the sub committee appointed by N Yorks and Teesside CTC to work with the Coxwold PCC rep The next stage would be a formal design.

Reading out names of deceased cyclists associated with the service was being resumed in May 2023 service.

### **Other officer reports:**

**In Case of Emergency list (ICE)** of regular riders Steve Brock thanked for reviewing and updating. The circulation of the list was restricted to Ride Leaders

**Welfare policy:** Peter Thompson thanked for producing the club policy

**New web site:** Peter Thompson thanked for producing the new web site and taking the old one down

**Club Talks** David Larkman thanked for providing 4 interesting talks at Linthorpe Community centre

### **100<sup>th</sup> anniversary of the foundation of the club 13 Feb 2025**

Committee requested to make preparations for this significant anniversary

Paul Dawson (Treasurer) reported that:

Club made a surplus of £599, which compares to a loss of £52 last year.

This year's figure includes £550 generated by the sale of the late Peter Brown's bikes and bits, where the committee have approved donation to the charities, Cycling UK Cycle defence fund and Parkinson's UK.

Finances remain in good health, with main income this year coming from the surplus generated by the Tri-vets ride and the £200 per year grant from Cycling UK,

Majority of this year's administration expenditure was for replacement toner cartridges for the laser printer, used for producing the Rides list etc.

Scottish Building Society have decided they were no longer going to provide club type savings accounts. Our account was therefore closed and the funds transferred into our Virgin Money Current account, which also now pays interest.

Total cash assets, held in the Virgin Money Current account, are £7,470.

## **7 Election of Officers until AGM 2023**

**The following were elected:**

**Chair: Steve Brock**

**Secretary: Andy Edwards**

**Treasurer: Paul Dawson**

**Rides/Events list: Terry deBourg**

**Web site: Peter Thompson**

**Membership secretary: Steve Brock**

**Events organiser: Not filled**

**Publicity officer: Not filled (Mark Greenshields standing down from committee for moment and thanked for his outstanding work)**

**Rights officer (Teesside area) and Rights officer (Outside Teesside area): Posts combined and Yvonne Ramage appointed to combined position**

**Welfare : Peter Thompson**

**It was noted that the following positions were not filled and these were referred to the committee for trying to find people to fill these vital positions for the club's future:**

- **Publicity Officer**
- **Events Organiser**

### **Ride Leaders**

**Ride Leaders are appointed by the club's committee. It was noted that the following were currently appointed as Ride Leaders:**

**B Turnbull, D Easby, J deBourg, R Murphy, E Bryson, M Greenshields, T deBourg, A Smith, D C Bell and A Edwards**

**Chair reminded all Ride Leaders to undertake the online Cycling UK course and this is to be raised at the next committee meeting. Annual review of Ride Leaders to be held in Autumn 2023**

**8 Club President**

It was noted that Andy Wills was appointed at 2022 AGM to serve until AGM 2025

**9 Election of Honorary Auditor for 2023/2024**

Norma Hodgson (with assistance from Gale Hodgson) was appointed and thanked for her previous service.

**10 Motions submitted by Members received**

None received

**11 Any Other Business**

**A Survey of membership**

Membership Secretary Steve Brock reported that as of 2 March 2023 there were 345 Cycling UK members registered in TS postcodes. However there were only 34 members registered on the In Case of Emergency (ICE) list when he reviewed and updated it in March 2023. There is therefore a considerable gap between the number of Cycling UK members and regular cyclists. If the club is to continue it is important to determine the level of interest in cycling and provide information that gives an insight into members' needs. This will allow the club to consider changes in the way it reaches out to its local cycling community.

To progress this he had designed a questionnaire in consultation with the Secretary. It was agreed to circulate this to all members via email, Facebook or by (on request) hard copy. Given its importance to the club's future it was agreed that up to £300 worth of prizes be made available from club funds and topped up (if possible) by Westbrooks cycles. One of the prizes to be a one year membership of Cycling UK.

In the interests of transparency no committee member or Ride Leader would be eligible to win a prize. All other details to be drawn up by Chair in consultation with other committee members and implemented in summer 2023.

**B Redesign of club logo**

The Secretary reported that the committee had agreed to update the club's logo which is believed to date back to 1925. This was likely to be controversial so has been notified to the AGM for any further comment or questions. None were made so the redesign will be progressed in 2023

**C Programme for Summer 2023**

Details were given of the Coxwold Gathering and service; the Lake Gormire gathering and York Cycle Rally

12 **Close of Meeting**

The Chair thanked everyone for their attendance.